

FEDERAL COLLEGE OF EDUCATION (TECHNICAL)

P.M. B. 1044 ASABA, DELTA STATE

INVITATION FOR PRE-QUALIFICATION OF CONTRACTORS FOR THE YEAR 2015/2016 (MERGED) TERTIARY EDUCATION TRUST FUND (TETFUND) INTERVENTION FEDERAL COLLEGE OF EDUCATION (TECHNICAL), ASABA

(1) INTRODUCTION

The Federal College of Education (Technical), Asaba hereby invites competent and qualified to submit Pre-Qualification documents for the following projects;

LOT	DESCRIPTION	QTY	CODE
1	Procurement of various assorted books	059	TETF/FCE(T)/ASABA/2015-2016/01
2	Procurement of E-Books and E-Journal	224	TETF/FCE(T)/ASABA/2015-2016/02
	OKCD Development E-Library	1	TETF/FCE(T)/ASABA/2015-2016/03
	Journal of Literaes and Cultural Disability Studies	1	TETF/FCE(T)/ASABA/2015-2016/04
	Sculpture Journal	1	TETF/FCE(T)/ASABA/2015-2016/05
	Journal of Thermophysics	1	TETF/FCE(T)/ASABA/2015-2016/06
3	Procurement of Reference Books in Volumes and Sets		TETF/FCE(T)/ASABA/2015-2016/02
4	Procurement and Installation of 29 nos. Franklin Double sided shell 7.5ftx3ft (3 in 1 Bays)	29	TETF/FCE(T)/ASABA/2015-2016/19
	Procurement and Installation of 13 nos. Double sided shelf 5ftx3ft (2 in 1 Bays)	13	TETF/FCE(T)/ASABA/2015-2016/20
	Procurement of Spiral Binding machine	1	TETF/FCE(T)/ASABA/2015-2016/18
	Big Bell (for closing alert)	1	TETF/FCE(T)/ASABA/2015-2016/21

5	Procurement and Installation/Configuration of E-Library Application using INTEL DUAL CORE, i3 E-Granary Server, KOHA Version, 17.05, 4P Prolaint PI.360 GENG 2.4GHz, ES-2640V4, 5000watts, Backup Server with 16GB RAM and 1TB OS Hard Disk 5TB Hard Drive.		TETF/FCE(T)/ASABA/2015-2016/08
	HP Enterprises Proliant DL 360 GENG 2.4GHz F5-2640V4 500w Backup Server		TETF/FCE(T)/ASABA/2015-2016/09
	KOHA Version 12.05 Installation set up and configuration		TETF/FCE(T)/ASABA/2015-2016/10
	KOHA Data Migration		TETF/FCE(T)/ASABA/2015-2016/11
	KOHA Cataloguing		TETF/FCE(T)/ASABA/2015-2016/12
	Annual Hosting		TETF/FCE(T)/ASABA/2015-2016/13
	Training for E-Library Users (5)		TETF/FCE(T)/ASABA/2015-2016/14
	Installation and Configuration		TETF/FCE(T)/ASABA/2015-2016/15
	Training of Library Staff on One-Granary and OECD		TETF/FCE(T)/ASABA/2015-2016/16
	Support and Maintenance		TETF/FCE(T)/ASABA/2015-2016/17

(2) ELIGIBILITY REQUIREMENTS:

(i) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;

(ii) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2018; with minimum average turnover of (Nxxx) million;

(iii) Evidence of current Pension Compliance Certificate valid till 31st December, 2018;

(iv) Evidence of current industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2018;

(v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2018;

(vi) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1 /2019 or valid Certificate issued by BPP.

(vii) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal College of Education (Technical) Asaba or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

(viii) Company's Audited Accounts for the last three (3) years – 2015, 2016, 2017;

(ix) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;

(x) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARGON, CORBON etc.);

(xi) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(xii) List of Plants/Equipment with proof of Ownership/Lease (where applicable);

(xiii) All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm

- Arrangement of documents should follow the order in the list above appropriately numbered. Each parcel should have a table of content indicating the pages on which these items are to be found.

(3) SUBMISSION OF DOCUMENTS

Prospective bidders are to submit pre-qualification documents for each of the Lot desired; two (2) hard copies each of the technical bids packaged in sealed envelopes and clearly marked as "Technical Bid"; and addressed to the Registrar, Federal College of Education (Technical), Asaba and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box **not later than 12:00 noon on Tuesday, 8 January, 2019.**

(4) OPENING OF PRE-QUALIFICATION DOCUMENTS

The technical bids will be opened immediately after the deadline for submission at **12:00 noon on Tuesday, 8, January, 2019** in the Board Room, Federal College of Education (Technical), Asaba (Permanent Site) in the presence of bidders or their representatives. Please, ensure that you sign the Bid Submission Register, as the College will not be held liable for misplaced or wrongly submitted bids.

(5) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders-should not bid for more than two (2) Lots;
- (d) All costs will be borne by the bidders;
- (e) Only pre-qualified bidders will be contacted at a later date for collection of tender documents;
- (f) The Federal College of Education (Technical) Asaba is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007

SIGNED:

R. M. F. ADEPOJU (REGISTRAR)